



## HOTEL JEN HONG KONG ROOM RESERVATION FORM (ASL091117)

**Asian Strategy & Leadership  
9<sup>th</sup> World Chinese Economic Summit 2017  
12 - 15 November 2017**

Booking Deadline  
13 Oct 2017

### PERSONAL PARTICULARS

Guest Name Ms./Mrs./Mr. (Surname) \_\_\_\_\_ (First Name) \_\_\_\_\_

(Share Name if any) \_\_\_\_\_

Telephone No. \_\_\_\_\_ Email \_\_\_\_\_

Arrival Date \_\_\_\_\_ Flight No. / ETA \_\_\_\_\_

Departure Date \_\_\_\_\_ Flight No. / ETD \_\_\_\_\_

No. of Rooms \_\_\_\_\_ No. of Persons \_\_\_\_\_

### ACCOMMODATION AT HOTEL JEN HONG KONG

We encourage early registration as guest rooms are limited. All reservation is subject to hotel's final confirmation.

<u>Room Type</u>	<u>Room Rate (per room per night)</u>	<u>Privileges</u>
<b>Superior Room</b>	<input type="checkbox"/> HK\$1,400.00 (Room only) <input type="checkbox"/> HK\$1,500.00 with one daily buffet breakfast <input type="checkbox"/> HK\$1,600.00 with two daily buffet breakfasts	<ul style="list-style-type: none"> <li>Welcome amenity upon arrival</li> <li>Complimentary in-room wired internet and Wi-Fi access</li> <li>Complimentary local calls</li> <li>Complimentary access to fitness centre and swimming pool</li> <li>Complimentary shuttle bus to/from Hotel and Hong Kong Station / IFC Mall/ HK Disneyland/ Ocean Park/ Peak Tram Station (subject to availability)</li> </ul>
<b>Add-On Items</b>	Once booking is confirmed, unused portions of add-on items are non-transferable and non-refundable.	
<input type="checkbox"/> <b>Hotel Limousine (4-seater)</b>	<b>HK\$320.00 per car per trip (Between hotel and Hong Kong Airport)</b> <input type="checkbox"/> Arrival <input type="checkbox"/> Departure	
<input type="checkbox"/> <b>Hotel Limousine (6-seater)</b>	<b>HK\$360.00 per car per trip (Between hotel and Hong Kong Airport)</b> <input type="checkbox"/> Arrival <input type="checkbox"/> Departure	
HKD \$200 surcharge will be applied per car per trip between 00:00 and 06:00. Booking must be guaranteed by credit card, full charge will be applied in the event of no show or cancellation notice given less than 24 hours prior to arrival.		
<b>Special Request</b>	(Subject to hotel's availability)	
<input type="checkbox"/> Queen Bed	<input type="checkbox"/> Twin Bed	<input type="checkbox"/> Others (Please specify)

### GUARANTEED RESERVATION & CANCELLATION POLICY

- Above room rates are subject to ten percent (10%) service charge and prevailing government taxes if applicable.
- Advance reservation is required on or before 13 October 2017 and room rate room rate is subject to change if any reservation form submitted later than above date.
- In order to confirm the room reservations, credit card details (card numbers and expiry dates) are required upon submission of the reservation form. Entire stay period room charges will be debited from the given credit card(s) upon confirmation of reservation.
- No cancellation is allowed once reservation is confirmed by Hotel. Any amendment of stay is subject to Hotel availability and decision.
- Please submit this form by email or fax to the Hotel Jen Hong Kong by contact details as below. Confirmation letter will be provided by the hotel once the booking is confirmed.

Credit Card Information  Visa  Master  AMEX  Diners  JCB

Credit Card Number \_\_\_\_\_ Expiry Date \_\_\_\_\_

Cardholder's Name \_\_\_\_\_

Cardholder's Signature \_\_\_\_\_

### **Hotel Jen Hong Kong**

508 Queen's Road West, Western District, Hong Kong

Tel: (852) 2974 1234 Fax: (852) 2213 6998

Email: [csteam.hjkh@hoteljen.com](mailto:csteam.hjkh@hoteljen.com) [www.hoteljen.com](http://www.hoteljen.com)